

Consultant Expenses

Client _____

Assignment _____

Contract Number _____

Date From _____ To _____

Type	Currency ()	Currency ()	Currency ()	Total ()
Hotel / Accom.				
Travel / Transport				
Meals				
Visas / Airport Tax				
Other				

**Note: Final totals should convert to the currency you are billing in.*

For the Client:

I am an authorised signatory for the Client. I am satisfied that the expenses listed above have been checked and are correct and also that the totals are correct. I authorise that Atreus Global Ltd may invoice the Client for such expenses for the totals stated above.

Client Authorisation:

Name [Print] _____

Signature _____

Role _____

Contact Number _____

Date _____

Consultant Authorisation:

Name [Print] _____

Signature _____

Role _____

Contact Number _____

Date _____